

# Saraswati Mahila Mahavidyalaya, Palwal

## Lesson Plan :

Name of the Assistant/Associate Professor: Ms. Toonam Sharma

Class and Section: B-Com-II - Semester-4

Name of subject: Corporate Law

Subject Lesson Plan : 18 weeks (from January 2018 to April 2018)

(Note: Prepare as per list of holidays declared by Haryana govt.)

WEEK 1
ASSIGNMENT:
WEEK 1, DAY 1, DATE : 01/01/2018 (MONDAY) Share & stock - Introduction of topic Meaning & importance Kinds of share Difference b/w Equity & preference
WEEK 1, DAY 2, DATE : 02/01/2018 (TUESDAY) <u>Stock</u> : Conversion of share into stock Difference b/w shares & stock
WEEK 1, DAY 3, DATE : 03/01/2018 (WEDNESDAY) <u>Allotment of shares</u> - General Provision of Indian contract Act Statutory Provision
WEEK 1, DAY 4, DATE : 04/01/2018 (THURSDAY) Irregular allotment Procedure of allotment Letter of allotment Renunciation of allotment / other than Cash allotment Consideration
WEEK 1, DAY 5, DATE : 05/01/2018 (FRIDAY) Holiday on account of Guru Govind Singh's Birthday
WEEK 1, DAY 6, DATE : 06/01/2018 (SATURDAY)

- Underwriting Commission
- Brokerage
- Book Building
- Sweat Equity Shares
- Bonus / Right shares (Difference)

WEEK 2

ASSIGNMENT: I of Share & Stock

WEEK 2, DAY 1, DATE : 08/01/2018 (MONDAY)

Revision - of UNIT - I

WEEK 2, DAY 2, DATE : 09/01/2018 (TUESDAY)

Share Certificate  
 - Legal effects  
 - Provisions

WEEK 2, DAY 3, DATE : 10/01/2018 (WEDNESDAY)

Share Warrant :-  
 - Contents  
 - Effects  
 - Provisions of Article

WEEK 2, DAY 4, DATE : 11/01/2018 (THURSDAY)

Difference b/w Share Certificate & Share Warrant

WEEK 2, DAY 5, DATE : 12/01/2018 (FRIDAY)

Transfer of Shares :- Meaning  
 Restriction on transfer  
 - By Act  
 - By National Co. law Tribunal

WEEK 2, DAY 6, DATE : 13/01/2018 (SATURDAY)

- Restriction under Co. Act  
 - Restriction under FERA  
 \* Procedure of Transfer

WEEK 3

ASSIGNMENT:

WEEK 3, DAY 1, DATE : 15/01/2018 (MONDAY)

Depository System & Paperless trading (Intro)

WEEK 3, DAY 2, DATE : 16/01/2018 (TUESDAY)

- Transmission of share
- Statutory Provisions Regarding Transmission
- Procedure of Transmission

WEEK 3, DAY 3, DATE : 17/01/2018 (WEDNESDAY)

Nomination of share  
Difference b/w Transfer & Transmission of share

WEEK 3, DAY 4, DATE : 18/01/2018 (THURSDAY)

Certificate of Transfer  
- Blank transfer  
- Restrictions on Blank transfer

WEEK 3, DAY 5, DATE : 19/01/2018 (FRIDAY)

Forged Transfer  
Void Transfer  
Demat Transfer

WEEK 3, DAY 6, DATE : 20/01/2018 (SATURDAY)

Calls on share :-  
Legal provisions  
Procedure  
Effects of non-payment of Call

WEEK 4

ASSIGNMENT:

WEEK 4, DAY 1, DATE : 22/01/2018 (MONDAY)

Holiday on account of Basant Panchmi.

WEEK 4, DAY 2, DATE :23/01/2018(TUESDAY)

Calls-in Arrear  
Calls-in advance

WEEK 4, DAY 3, DATE :24/01/2018(WEDNESDAY)

**Holiday on account of Sir Chotu Ram Jayanti.**

WEEK 4, DAY 4, DATE :25/01/2018(THURSDAY)

Forfeiture of shares -  
- Conditions  
- Procedure  
Re-issue of forfeited shares

WEEK 4, DAY 5, DATE :26/01/2018(FRIDAY)

**Holiday on account of Republic Day.**

WEEK 4, DAY 6, DATE :27/01/2018(SATURDAY)

Expropriation of share / Surrender of shares  
- Conditions for valid surrender  
- Difference b/w forfeiture & Surrender

WEEK 5

ASSIGNMENT: of Certificate & Share Warrant

WEEK 5, DAY 1, DATE :29/01/2018(MONDAY)

Lien of Shares  
- Difference b/w forfeiture & Lien  
- Diff. b/w forfeiture & Expropriation

WEEK 5, DAY 2, DATE :30/01/2018(TUESDAY)

Class Test of unit - I

WEEK 5, DAY 3, DATE :31/01/2018(WEDNESDAY)

**Holiday on account of Guru Ravi Dass Jayanti**

WEEK 5, DAY 4, DATE :01/02/2018(THURSDAY)

Share Capital of Company

kinds of share Capital  
Alteration of share Capital

WEEK 5, DAY 5, DATE : 02/02/2018 (FRIDAY)

Procedure of Alteration  
Reduction of Share Capital Respect of Redeemed Shares  
Procedure for Reduction

WEEK 5, DAY 6, DATE : 03/02/2018 (SATURDAY)

Liability of members in  
Reasons for Reduction in Capital  
Further Issue of Share Capital

WEEK 6

ASSIGNMENT:

WEEK 6, DAY 1, DATE : 05/02/2018 (MONDAY)

Reversion of Share Capital

WEEK 6, DAY 2, DATE : 06/02/2018 (TUESDAY)

Members & Shareholders of a Company

- Membership
- Difference b/w members & shareholders
- Who may be members

WEEK 6, DAY 3, DATE : 07/02/2018 (WEDNESDAY)

- Ways of Acquiring membership
- Termination of membership
- Register of Member

WEEK 6, DAY 4, DATE : 08/02/2018 (THURSDAY)

- Inspection of Register
- Closing the Register
- Rectification of the Register of Members

WEEK 6, DAY 5, DATE : 09/02/2018 (FRIDAY)

Rights of Members

- Variation of members Rights
- Liabilities of members
- Annual Return

WEEK 6, DAY 6, DATE : 10/02/2018 (SATURDAY)

Holiday on account of Maharshi Dayanand Saraswati Jayanti.

WEEK 7

ASSIGNMENT:

WEEK 7, DAY 1, DATE : 12/02/2018 (MONDAY)

Class Test - Share Capital

WEEK 7, DAY 2, DATE : 13/02/2018 (TUESDAY)

Holiday on account of Maha Shivaratri.

WEEK 7, DAY 3, DATE : 14/02/2018 (WEDNESDAY)

Company Meetings & Resolutions  
One-man meeting

WEEK 7, DAY 4, DATE : 15/02/2018 (THURSDAY)

Kinds of meeting  
- Shareholders Meeting  
a) Annual General Meeting (Provisions)

WEEK 7, DAY 5, DATE : 16/02/2018 (FRIDAY)

Extra ordinary general meeting  
- Class meeting  
- BOD Meeting

WEEK 7, DAY 6, DATE : 17/02/2018 (SATURDAY)

Creditors Meeting  
Debtors - holders meeting

WEEK 8

ASSIGNMENT:

WEEK 8, DAY 1, DATE : 19/02/2018 (MONDAY)

Resolutions

- Kinds of Resolution
- Difference b/w an ordinary & special Resolution

WEEK 8, DAY 2, DATE : 20/02/2018 (TUESDAY)

Registration of certain Resolution & Agreements  
Meeting through video-conferencing.

WEEK 8, DAY 3, DATE : 21/02/2018 (WEDNESDAY)

Presentation of students -

WEEK 8, DAY 4, DATE : 22/02/2018 (THURSDAY)

Meetings

- Main Requisite of valid meeting

WEEK 8, DAY 5, DATE : 23/02/2018 (FRIDAY)

Quorum

Chairman

Minutes

WEEK 8, DAY 6, DATE : 24/02/2018 (SATURDAY)

Voting, Polls & Proxy

WEEK 9

ASSIGNMENT:

WEEK 9, DAY 1, DATE :26/02/2018(MONDAY)

Legal provisions Regarding poll  
- Proxy - statutory provisions

WEEK 9, DAY 2, DATE :27/02/2018(TUESDAY)

E-Voting  
- Provisions  
- Procedure

WEEK 9, DAY 3, DATE :28/02/2018(WEDNESDAY)

**VACATION -II**

WEEK 9, DAY 4, DATE :01/03/2018(THURSDAY)

**VACATION -II**

WEEK 9, DAY 5, DATE :02/03/2018(FRIDAY)

**VACATION -II**

WEEK 9, DAY 6, DATE :03/03/2018(SATURDAY)

**VACATION -II**

WEEK 10

ASSIGNMENT:

WEEK 10, DAY 1, DATE :05/03/2018(MONDAY)

Class Test - Meetings



WEEK 10, DAY 2, DATE :06/03/2018(TUESDAY)

Presentation :- of on meetings

WEEK 10, DAY 3, DATE :07/03/2018(WEDNESDAY)

Directors

Board of directors

Restriction on number of directorships

WEEK 10, DAY 4, DATE :08/03/2018(THURSDAY)

Classification of directors

Disqualification of directors

DIN

WEEK 10, DAY 5, DATE :09/03/2018(FRIDAY)

Appointment of Directors

Voting on Director's Appointment  
vacation

WEEK 10, DAY 6, DATE :10/03/2018(SATURDAY)

Removal of Directors

- By Company

- By Tribunal

WEEK 11

ASSIGNMENT:

WEEK 11, DAY 1, DATE :12/03/2018(MONDAY)

Regt Resignation by director

Assignment of office to others By Directors

WEEK 11, DAY 2, DATE :13/03/2018(TUESDAY)

51 Legal position of Director

WEEK 11, DAY 3, DATE :14/03/2018(WEDNESDAY)

Powers of Directors

- Restrictions on Board's powers

WEEK 11, DAY 4, DATE :15/03/2018(THURSDAY)

Contribution to bonafide charitable fund

WEEK 11, DAY 5, DATE :16/03/2018(FRIDAY)

Duties of Directors

- statutory duties
- General duties

WEEK 11, DAY 6, DATE :17/03/2018(SATURDAY)

Liabilities of directors

- towards company
- towards outsiders
- criminal liabilities

WEEK 12

ASSIGNMENT:

WEEK 12, DAY 1, DATE :19/03/2018(MONDAY)

Remuneration of Directors

Recovery of Remuneration in certain cases

WEEK 12, DAY 2, DATE :20/03/2018(TUESDAY)

Other managerial Personnel:-

- Managing directors

WEEK 12, DAY 3, DATE : 21/03/2018 (WEDNESDAY)

Remuneration of Managing Director  
whole time director

WEEK 12, DAY 4, DATE : 22/03/2018 (THURSDAY)

Difference between Managing & whole time  
director

- Managers

WEEK 12, DAY 5, DATE : 23/03/2018 (FRIDAY)

Holiday on account of Shahidi diwas.

WEEK 12, DAY 6, DATE : 24/03/2018 (SATURDAY)

Difference b/w Managers & Managing Director.

Revision - of the chapters

WEEK 13

ASSIGNMENT: Directors

WEEK 13, DAY 1, DATE : 26/03/2018 (MONDAY)

class-test of Directors

WEEK 13, DAY 2, DATE : 27/03/2018 (TUESDAY)

UNIT - IV

winding up of Company (Discussion)

WEEK 13, DAY 3, DATE : 28/03/2018 (WEDNESDAY)

Modes of winding up

- Compulsory
- Voluntary

WEEK 13, DAY 4, DATE : 29/03/2018 (THURSDAY)

Holiday on account of Mahavir jayanti.

WEEK 13, DAY 5, DATE : 30/03/2018 (FRIDAY)

1 Compulsory winding up

WEEK 13, DAY 6, DATE : 31/03/2018 (SATURDAY)

Petition for winding up  
Commencement of winding up by NCLT

WEEK 14

ASSIGNMENT:

WEEK 14, DAY 1, DATE : 02/04/2018 (MONDAY)

Consequences of winding up order

WEEK 14, DAY 2, DATE : 03/04/2018 (TUESDAY)

Procedure of winding up by NCLT  
- Liquidator & his duties

WEEK 14, DAY 3, DATE : 04/04/2018 (WEDNESDAY)

Powers/Rights of Liquidators  
- Liabilities of Liquidators

WEEK 14, DAY 4, DATE :05/04/2018(THURSDAY)

General Powers of the NCLT after winding up order

WEEK 14, DAY 5, DATE :06/04/2018(FRIDAY)

II Voluntary winding up

- Circumstances
- Consequences

WEEK 14, DAY 6, DATE :07/04/2018(SATURDAY)

Types of Voluntary winding up  
- Members voluntary winding up  
- Provisional

WEEK 15

ASSIGNMENT:

WEEK 15, DAY 1, DATE :09/04/2018(MONDAY)

Creditor's Voluntary winding up  
- Provisions

WEEK 15, DAY 2, DATE :10/04/2018(TUESDAY)

Diff - b/w -  
Members Voluntary & Creditor's Voluntary  
winding up

WEEK 15, DAY 3, DATE : 11/04/2018 (WEDNESDAY)

- Statement of Affairs of the Company
- Removal of Liquidator
  - Appointment of official Liquidator

WEEK 15, DAY 4, DATE : 12/04/2018 (THURSDAY)

Contributory

- Person liable
- extent of liabilities

WEEK 15, DAY 5, DATE : 13/04/2018 (FRIDAY)

Consequences of winding up

Revision:-

WEEK 15, DAY 6, DATE : 14/04/2018 (SATURDAY)

Holiday on account of Vaisakhi & Dr B.R. Ambedkar's Jayanti.

WEEK 16

ASSIGNMENT:

WEEK 16, DAY 1, DATE : 16/04/2018 (MONDAY)

Class Test of - winding up (I)

WEEK 16, DAY 2, DATE : 17/04/2018 (TUESDAY)

Class Test of - winding up (II)

WEEK 16, DAY 3, DATE : 18/04/2018 (WEDNESDAY)

Holiday on account of Maharshi Pasuram Jayanti

WEEK 16, DAY 4, DATE : 19/04/2018 (THURSDAY)

Depository systems -  
Players of DS  
- Facilities offered

WEEK 16, DAY 5, DATE : 20/04/2018 (FRIDAY)

National Depository system  
- need & Benefits

WEEK 16, DAY 6, DATE : 21/04/2018 (SATURDAY)

Paperless Trading  
Diff between -  
Demat & Physical share  
- Process

WEEK 17

ASSIGNMENT:

WEEK 17, DAY 1, DATE : 23/04/2018 (MONDAY)

NSDL  
SHCIL

WEEK 17, DAY 2, DATE : 24/04/2018 (TUESDAY)

Revision - winding up

WEEK 17, DAY 3, DATE : 25/04/2018 (WEDNESDAY)

WEEK 17, DAY 4, DATE :26/04/2018(THURSDAY)

Revision of UNIT - I

WEEK 17, DAY 5, DATE :27/04/2018(FRIDAY)

Revision of UNIT - II

WEEK 17, DAY 6, DATE :28/04/2018(SATURDAY)

Revision of UNIT - III

WEEK 18

ASSIGNMENT:

WEEK 18, DAY 1, DATE :30/04/2018(MONDAY)

Revision of UNIT - III